ALEXANDRA PALACE AND PARK BOARD

Monday, 24th January, 2022, 7.30 pm - Creativity Pavilion, East Court, Alexandra Palace, Palace Way, Wood Green, London N22 7AY

Members: Councillors Anne Stennett (Chair), Elin Weston (Vice-Chair), Nick da Costa, Dana Carlin, Bob Hare, and Kirsten Hearn.

Co-optees/Non Voting Members: Jason Beazley (Three Avenues Residents Association (TARA)), Duncan Neill (Muswell Hill and Fortis Green Association) (Co-Optee), Val Paley (Palace View Residents' Association) (Co-Optee), and Nigel Willmott (Friends of the Alexandra Palace Theatre) (Co-Optee).

Quorum: 3 voting members

1. FILMING AT MEETINGS

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. APOLOGIES FOR ABSENCE

3. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 11 & 18 below.)



4. DECLARATIONS OF INTERESTS

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

(i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and

(ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. QUESTIONS, DEPUTATIONS OR PETITIONS

To consider any questions, deputations or petitions received In accordance with Part 4, Section B29 of the Council's Constitution.

6. MINUTES (PAGES 1 - 4)

To approve the minutes of the Alexandra Palace and Park Board held on 13 December 2021.

7. TO CONSIDER ANY ADVICE OR COMMENTS FROM RECENT SAC/CC MEETINGS (PAGES 5 - 16)

To note the minutes of the Statutory Advisory Committee and Consultative Committees held on 30 November 2021.

8. APPOINTMENT OF CHAIR OF THE FINANCE, RISK, RESOURCE, AND AUDIT COMMITTEE

To appoint an interim Chair of the Finance, Risk, Resource, and Audit Committee (FRRAC).

9. CHIEF EXECUTIVE OFFICER'S REPORT

To note the update on current issues, projects and activities. (Report to follow)

10. PROCUREMENT REPORT

To approve the award of contract to the successful bidder of the Car Parking Management tender. **(Report to follow)**

11. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

12. FUTURE MEETINGS

13. EXCLUSION OF THE PUBLIC AND PRESS

Items 14-18 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

14. EXEMPT - MINUTES (PAGES 17 - 20)

To approve the exempt minutes of the Alexandra Palace and Park Board held on 13 December 2021.

15. EXEMPT - PROCUREMENT REPORT

To consider the supporting information for the recommendations at agenda item 10. **(Report to follow)**

16. EXEMPT - CHIEF EXECUTIVE OFFICER SUCCESSION PLANNING

To consider the report and approve. (Report to follow)

17. SAFEGUARDING / WHISTLEBLOWING

Opportunity for the Board to consider its collective responsibilities and enable the CEO to report (by exception) any safeguarding or whistleblowing matters.

18. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

Fiona Rae, Acting Committees Manager Tel – 020 8489 3541 Email: fiona.rae@haringey.gov.uk

Fiona Alderman Head of Legal & Governance (Monitoring Officer) George Meehan House, 294 High Road, Wood Green, N22 8JZ

Friday, 14 January 2022

MINUTES OF MEETING ALEXANDRA PALACE AND PARK BOARD HELD ON MONDAY 13 DECEMBER 2021, 7.30-9.45PM

PRESENT:

Councillors: Anne Stennett (Chair), Elin Weston (Vice-Chair), Nick da Costa, Dana Carlin and Bob Hare

Non-Voting Members: Duncan Neill, Val Paley and Nigel Willmott

153. FILMING AT MEETINGS

The meeting was not filmed.

154. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Hearn.

Clerks note: Councillor Hearn joined the meeting via Teams and took part in the discussion of the items but did not take any decisions.

155. URGENT BUSINESS

None.

156. DECLARATIONS OF INTERESTS

None.

157. QUESTIONS, DEPUTATIONS OR PETITIONS

None.

158. MINUTES

RESOLVED that the minutes of the Alexandra Palace and Park Board held on 11 October 2021 be approved.

159. TO CONSIDER ANY ADVICE OR COMMENTS FROM RECENT SAC/CC MEETINGS

The Board noted the minutes of the Statutory Advisory and Consultative Committees.

160. PROPOSAL TO PILOT CONSULTATIVE COMMITTEE CHANGES

The report and the discussion held at the recent SAC-CC meeting were considered by the Board and it was noted that:



- There was great support for the idea of a forum, although with some reservations about suspending the CC meetings during the pilot and it was suggested that these meetings run in parallel.
- The recommendations made were to hold two open forums and two CC meetings during the pilot.
- Two forums per year may not be sufficient if there were issues to be raised a six month gap may be too long between meetings.
- Paragraph 4.3.3 needed to include the SAC as one of the stakeholders to review the pilot.
- The pilot was to trial a new way of working and did not necessarily mean that this was the model which would be adopted at the end of the two years.

The Board noted that there would be another round of SAC-CC and Board meetings before the end of the Municipal Year, and it was suggested that a workshop should be held for Board members and final proposals be presented to the meetings in March.

RESOLVED

- 1.1 To consider any feedback from the respective meetings of the SAC and CC on 30 November (included at Appendix 3);
- **1.2** To discuss potential objectives, challenges and the criteria for success of the changes to the Committee.
- **1.3** To agree appropriate next steps.

161. CEO'S REPORT

Louise Stewart, Chief Executive Alexandra Palace, introduced the report as set out.

Officers responded to questions from the Board:

- Customers using the East Court were encouraged to wear masks, however this was not a legal requirement for all events. Covid passes were also being used.
- Staff were being asked to wear masks and complete a lateral flow test twice weekly.

RESOLVED to note the contents of the report.

162. FRRAC CHAIR'S REPORT

RESOLVED to note the report.

163. FINANCE UPDATE

Dorota Dominiczak, Director of Finance and Resources Alexandra Palace, introduced the report as set out. It was noted that the financial recovery of the Trust would take longer than previously anticipated and result in more reliance on funding from the Local Authority.

RESOLVED to note the report.

164. STREET AND PARK LIGHTING

Louise Stewart, Chief Executive Alexandra Palace, introduced the report as set out.

Officers responded to questions from the Board:

- Paragraph 9.1 set out the costs of replacing the lighting like for like solar lighting worked out to be a cheaper option.
- There were solar lighting trials being carried out alongside providing lighting to specific areas in the park.
- If there were any concerns in relation to lighting in the park i.e. broken lights, safety concerns, then these should be reported to Visitors Services.

RESOLVED to note the report.

165. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

The Board noted that this was Dorota Dominiczak's last meeting and thanked her for all of her hard work during her time working for Alexandra Palace.

166. FUTURE MEETINGS

24 January 2022 15 March 2022

167. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded for the consideration of agenda items 16-24 as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual, Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

168. EXEMPT - MINUTES

RESOLVED that the exempt minutes of the Alexandra Palace and Park Board held on 11 October 2021 be approved as a correct record.

169. EXEMPT - APTL CHAIR'S REPORT

The recommendations in report were approved.

170. EXEMPT - STRATEGIC RISK REGISTER

The recommendations in report were approved.

171. EXEMPT - LEASEHOLDER PROPERTY

The recommendations in report were approved.

172. SAFEGUARDING / WHISTLEBLOWING

Nothing to report.

173. EXEMPT - PAY REVIEW

The recommendations in report were approved.

174. EXEMPT - CEO PAY REVIEW

The recommendations in report were approved.

175. EXEMPT - SUCCESSION PLANNING

The recommendations in report were approved.

176. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

None.

CHAIR: Councillor Anne Stennett

Signed by Chair

Date

MINUTES OF MEETING Alexandra Park and Palace Advisory Committee HELD ON Tuesday, 30th November, 2021, 8:30PM To 9:30PM

PRESENT:

Councillors: Josh Dixon, Scott Emery, Emine Ibrahim, Viv Ross and Elin Weston

ALSO PRESENT: Elizabeth Richardson (Advisory Committee Member), Jason Beazley (Advisory Committee Member) Jim Jenks (Advisory Committee Member)

26. FILMING AT MEETINGS

The Chair referred to the filming of meetings and this information was noted.

27. APOLOGIES FOR ABSENCE

Apologies had been received from Councillor James Chiriyankandath and Councillor Khaled Moyeed.

28. URGENT BUSINESS

Mr Jason Beazley was nominated as Chair of the Alexandra Park and Palace Statutory Advisory Committee.

RESOLVED:

That Mr Jason Beazley be nominated as Chair of the Alexandra Park and Palace Statutory Advisory Committee for the remainder of the municipal year 2021-22.

Councillor Emine Ibrahim was nominated as Vice-Chair of the Alexandra Park and Palace Statutory Advisory Committee for the remainder of the municipal year 2021-22.

29. MINUTES AND MATTERS ARISING

As noted in the minutes of the meeting of the Alexandra Palace Consultative Committee of 30 November 2021.



30. CEO'S REPORT

The meeting heard a range of views including that:

- The Council's interface with the public needed further improvement and this was something that needed to be considered. Residents Associations should be considered as part of the solution.
- Most residents in Haringey were not fully aware of some of the unique elements of Alexandra Palace and aspects which were less well known about the Palace was something that needed to be brought forward into the public consciousness.
- Paragraph 2.5 of the report was important to consider. Residents Associations were the basis for the Statutory Advisory Committee. Residents Associations were generally operating well despite the coronavirus crisis and other ongoing issues. As long as Residents Associations understood the issues and remained focused, then they could support the Statutory Advisory Group in a robust manner.
- It was important to maintain continuity in terms of organisational structure and ensuring that there were individuals associated with the process who were aware of past occurrences, aware of the issues of the present and could contribute positively in the future.

RESOLVED:

1. That the update be noted.

31. PROPOSAL TO PILOT CONSULTATIVE COMMITTEE CHANGES

The Chair stated that the proposals were for four meetings (two forums a year). The Board had not yet been consulted fully on the details of, but the Statutory Advisory Committee felt that the aim of the proposed changes was not clear.

The Chair put forward the idea of holding a meeting of either the Consultative Committee, Statutory Advisory Committee or a stakeholders meeting without councillors. The Committee noted views stated at the meeting on the issue, including that councillors were elected by the wider community and were a more accurate representation of the local community and therefore excluding councillors from such meetings would be a mistake. The meeting also noted a suggestion that a forum in the eyes of the public that was not representative of the community could be considered concerning. The process and setting up of a forum should be led by the community itself.

The meeting also heard that:

- Noticeboards around the borough that was originally controlled by the Council were now largely under the control of residents' associations.
- Charity governance was generally undergoing a lot of scrutiny and it was important that progress was shown on charity governance which was under constant review.
- The diversity of the intended audience included cultural background as well as diversity in age and gender.

The Chair stated that an action plan was required before the end of the discussion.

The meeting also heard that:

- The Councillor members of the Committee were generally more diverse in cultural background as well as diversity in age and gender.
- The Consultative Committee was designed so that National and regional organisations such as TfL could attend. There was now a separate dialogue with TfL and there were other groups which were engaged with directly.
- One suggestion was to wait until the council elections had passed before holding a forum and then convene another Consultative Committee to review how the forum had progressed.
- Another suggestion was to have forums interspersed with the Consultative Committee to allow for a consistent feedback loop. This could start sometime soon after the elections. The Statutory Advisory Committee would not be affected but the process of the Committee could be examined further for areas of improvement, particularly in relation to the representation of the Committee.
- It was difficult to fully understand the processes relating to Alexandra Palace easily and the roles of the Committees needed further clarification.
- The act of parliament mentioned the residents' associations that were members of the Statutory Advisory Committee. It would perhaps be a good idea to examine the objectives and purpose of the Committee and understand how well the Committee was delivering against those objectives.

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The meeting proposed that a recommendation be made to the Alexandra Park and Palace Board that each year two Consultative Committees are held and two open forums. If the recommendation was agreed then, the Statutory Advisory Committee recommend to the Alexandra Park and Palace Board that the comments made by the Statutory Advisory Committee be considered and used to review the membership and the membership of the Board.

RESOLVED:

- 1) That a recommendation be made to the Alexandra Park and Palace Board that each year of the pilot a total of four meetings are held, two of which consist of the Consultative Committee and two of which consist of the open forums.
- 2) If the above recommendation was agreed, then the Statutory Advisory Committee recommend to the Alexandra Park and Palace Board that the comments made by the Statutory Advisory Committee be considered and used to review the membership and the membership of the Board.

32. NON-VOTING BOARD MEMBERS FEEDBACK

There were none.

33. NEW ITEMS OF URGENT BUSINESS

There were none.

34. DATES OF FUTURE MEETINGS

9 March 2022. Meeting of the Joint Statutory Advisory Committee and the Consultative Committee.

CHAIR:

Signed by Chair

Date

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MINUTES OF MEETING Alexandra Palace and Park Consultative Committee HELD ON Tuesday, 30th November, 2021, 19:30-20:40

PRESENT:

Councillors: Anne Stennett, Elin Weston and Bob Hare

ALSO ATTENDING: Jacob O'Callaghan (Consultative Committee Member), Gordon Hutchinson (Consultative Committee Member), Nigel Willmott (Chair) (Consultative Committee Member), Duncan Neill (Consultative Committee Member), Jason Beazley (Consultative Committee Member), Annette Baker (Consultative Committee Member)

49. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Dana Carlin and Mr Richard Hudson.

50. DECLARATIONS OF INTEREST

None were declared.

51. URGENT BUSINESS

There was no urgent business.

52. MINUTES AND MATTERS ARISING

Ms Rachael Macdonald had stated that she would not be a member as noted on page 2 of the minutes.

Ms Annette Baker was not present on the list of attendees.

At the last Alexandra Palace TV Group meeting, Ms Rachael Macdonald was appointed as Deputy.

RESOLVED: That, subject to the above changes, the minutes of the Consultative Committee meeting on 4 October 2021 be agreed as a correct record of the meeting.

The Committee considered the minutes of the Joint Statutory Advisory Committee and Consultative Committee held on 4 October 2021.

The Committee noted that Mr Duncan Neill needed to be listed as present at the meeting as a Member of the Consultative Committee (not the Statutory Advisory Committee). The



Committee also noted that Ms Liz Richardson and Councillor Scott Emery had sent their apologies for the meeting.

Mr Jacob O'Callaghan's comments on 7a (traffic enforcement) should also include thanking AP Staff for taking prompt action in relation to joyriders which were a problem and he appreciated that urgent action needed to be taken.

In relation to point I (Park Lighting), the action was to be taken by Ms Natalie Layton and the issue had been placed on the agenda for 13 December 2021 on the Alexandra Palace and Park Board.

On Point J (Black History Month), a reference should be changed to read 'Si Grant's' name as 'Cy Grant'.

RESOLVED: That the Joint Statutory Advisory Committee and Consultative Committee held on 4 October 2021 be noted.

The Committee considered the draft minutes of the meeting of the Alexandra Palace and Park Board held on 11 October 2021.

In relation to the Mast Lighting Policy, it appeared that the report did not certify that the item had been subject to consultation to the Consultative Committee or the Statutory Advisory Committee or with other interested groups.

The Committee noted that the Board would be happy for the item to be brought to the Consultative Committee for future consultation as policies and issues were regularly reviewed.

RESOLVED: That the draft minutes of the meeting of the Alexandra Palace and Park Board held on 11 October 2021 be noted.

53. CEO'S REPORT

The Committee commented that:

- In relation to the major events being discussed on page 20 of the agenda papers, the times of the events would be included in future reports. Independent noise consultants are employed for large events with amplified music to monitor sound levels and also monitor in response to complaints during the events.
- Congratulations were in order regarding the Theatre hosting the BBC Earthshot Awards. In response to questioning about the Earthshot team's donation of trees and shrubs, it was noted that the Park Manager had approved the acquisition.
- It was important to acknowledge the Green Heritage Site Accreditation.
- The community payback scheme was working very well.
- The Committee noted the amount of rubbish (100 tonnes) collected on site since 1 April 2021.
- The festoon lighting applied for as part of the Outdoor Beer Garden Improvements planning application would have involved fixing to the historic fabric.

- The lighting around Dukes Avenue had not received any recent complaints. The Committee noted that the bus stop lights had been dealt with. Any issues should be noted with the location and referred accordingly to see if remedial work could be done.
- Some of the lighting in the park was not working. This was covered in the report. Attempts were underway to get remedial fixes in place. As this was potentially quite costly, a solar solution was being trialled. In the meantime, feedback on what was and what was not working was useful and attempts would be made to fix any lighting,but attempting to make old infrastructure work creates additional problems and delays in fixing.
- The Salix lighting project scheme was an interest free loan, calculated on payback over a period of time. This loan is paid back from the money saved on energy usage. The total cost was around £500,000 and the payback would be under five years. However, the savings would take a longer period if energy costs kept going up
- The use of weedkiller had been reduced. The Park team had been challenged to come up with a solution avoiding its use. Manual removal of weeds is not taking place. The Trust welcomes volunteers to assist in controlling the weeds Members of the public will need to get used to seeing more weeds on site and are encouraged to consider them to be pavement plants.
- The provision of creative learning had changed during the coronavirus crisis. There had been a reduction in terms of volume of beneficiaries reached but there was a greater need for a targeted and wider range of delivery methods. On future funding steams, the team continue to apply for appropriate funding to support effective delivery and impact in combination with paid for activities.
- The family area had been congested during the Palace's Fireworks event and the speakers appeared to be loud for a family area. This would be taken into consideration by the team for future planning. Some of the congestion at the event was due to the wi-fi outage that had occurred as people walked around to find available wi-fi so they could download their NHS Covid passes. However, ticket holders were encouraged to download their passes before they arrived at the premises.
- The Palace had not been notified regarding the Haringey Council Controlled Parking Zone consultation that affected some streets surrounding the palace.

RESOLVED:

1. That the update be noted.

54. PROPOSAL TO PILOT CONSULTATIVE COMMITTEE CHANGES

The meeting heard a variety of views including that:

 Some members were in favour of the proposals in the paper as it was evident that the current structure of the Committee was not the most representative group of residents in the borough and not the best way of representing stakeholders. However, it would be useful to confirm what the objectives of the forum actually were. In the past public meetings such as the licensing proposal in 2017 had worked well with members of the public giving and discussion giving their views. One of the strengths of the Committee was that it had Board trustees as members.

- There appeared to be a risk that the Committee may become a question and answer session and this may not be productive.
- The reports, such as CEO reports, being submitted to the Committee three to four times a year was a good way to keep up to date and the Committees would like to see this practice continue for the open forum.
- It would be useful if the regular routine reports, which were available on the Council's website, were also made available to anybody who wanted them on the AP Website perhaps by linking to the Council's committee pages.
- Although the report considered the need for more community proportionate representation, it did not appear to represent the beneficiaries of the Charity. There were specific matters which needed to be referred to the Statutory Advisory Committee by law and some matters to the Consultative Committee due to the Councils constitution. There were many items that were put before the Board that did not come before either the Statutory Advisory or the Consultative Committees. The Board advertised any proposed decision one week before the meeting. The proposed forum stated that the public needed to provide two weeks' notice before submitting a question, but it would not be technically possible to do this as the papers to the Board were only published one week before. It was clarified that only items for including on the agenda should be requested with 2 weeks' notice.
- The proposal had only been published for about a week. The legal advice stated that there were no issues with the proposals for the pilot as long as the structure was unchanged, but it appeared that the proposal would change the structure. The proposals should not be agreed until a specially convened meeting of the Consultative Committee so that all interested parties including people from different organisations could attend it and provide their suggestions.
- It was possible to consider not agreeing to abolish the Consultative Committee but still have an open forum and have a positive pilot scheme. The forum could meet two times a year. This would help to examine how well the proposed processes would work.
- A discussion needed to be held on what an open forum would look like, how people would be brought into the conversation and a meeting could be held regarding the processes of the open forum.
- It needed to be clarified that the Consultative Committee could only be abolished by the Council.
- Solely advertising on social media would likely miss much of the target audience, particularly those who did not use social media. Other methods of advertising were necessary such as the use of posters in community centres, places of worship and local areas. Residents were more likely to become aware of the arrangements if signposting in those areas were used.
- It was difficult for the Consultative Committee to provide their views on ongoing issues if it was not meeting often enough.

• It would be disappointing to see the Committee not move forward with any proposed changes as there was at least some agreement amongst everybody that some form of a change was required. The Committee could at least see how the changes would take effect and facilitate a feedback loop.

The Chair stated that he had deep philosophical objection to the proposed model of governance and that it was premature to make a decision to approve the proposals as put forward at this point. There needed to be more discussion and the Consultative Committee should meet without Councillors to examine views at a greater depth. An initial trial period of 12 months had been proposed, however, during a conversation with senior council officers, the suggestion of a two-year pilot was put forward as their experience revealed that one year was quite a short timeframe to establish a wider understanding.. There was a big difference between a properly constituted council committee and an open forum. Consideration needed to be given as to what would happen if the Consultative Committee was lost, some members felt that the Statutory Advisory Committee and Consultative Committee were likely to be taken more seriously and be more constructive if separated.

The proposals needed to be taken to the next Consultative Committee so that a more full discussion could be held.

The Committee agreed that as an action, the proposals would be discussed at the next Consultative Committee, but also agreed to start the process of the idea of an open forum in principle. This was so that officers could be tasked with taking action so that some progress could be made.

The Chair stated that Ms Louise Stewart would be leaving in the new year and wished to express the Committee's thanks for her work in the last six years as she had left an admirable legacy and played a key role on how Alexandra Palace operated and oversaw improvements in governance and management structure.

Ms Stewart thanked her team and support from stakeholders.

RESOLVED:

- 1 That the proposals be submitted and discussed at the next Committee.
- 2 That initial work be started on the processes of an open forum.

55. MATTERS RAISED BY INTERESTED GROUPS

There were none.

56. ITEMS OF URGENT BUSINESS

There were none.

57. DATE OF FUTURE MEETINGS

9 March 2022. Meeting of the Joint Statutory Advisory Committee and the Consultative Committee.

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Signed by Chair

Date

By virtue of paragraph(s) 1, 3, 5 of Part 1 of Schedule 12A of the Local Government Act 1972.

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